

Patients' Council Diary of Events Report Form

Event Title	CAF (Common Assessment Framework) Programme Board
Date	11th November 2009
Author	Barbara Allen
Overview of Event	<p>The Programme Board met for the first time today, they will provide overall assurance for the implementation of the local CAF programme, ensuring that the interests of all stakeholders are considered and the project successfully delivers its stated outcomes.</p> <p>The aims and objectives of the Board are to agree and assure the overall management and strategic direction for the programme; agree and monitor local outcomes for the programme; review risks and issues that may impact on the overall outcomes; ensure the views of all stakeholders are fully represented; receive updates from Project Steering Group on progress against the overall programme plan; contribute to local and national evaluation.</p> <p>It was agreed who should be represented on the board and after consideration I agreed to chair the meetings which will be held quarterly.</p> <p>We were given a presentation on the Framework and what has transpired since the launch in August, the project plan and the outcome measures draft were discussed.</p> <p>The next meeting will be held on 10th February, at 10am, a venue to be arranged.</p>

PLEASE SEND TO JOHN DEAKIN AT john.deakin@patientscouncil.org.uk or Atrium House, Office 1,
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